



## Greene Public Library

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May 4, 2023

The Greene Library Board met in regular session on Thursday, May 4, 2023 at 5:00 pm in the library meeting room. Present were Barbara Brunisma, presiding, Kathi Stuntz, Andrea Ramker, Jay Majewski, and Patrick Derdzinski. Also in attendance were Library Director Lyndsie Pitzenberger, and Mayor Warren Van Dyke.

Motion by Andrea Ramker, second by Jay Majewski to approve the agenda and April 6, 2023 minutes. Roll call, all ayes. Motion carried. Andrea Ramker gave the financial report and February 3 - March 2, 2023 claims report. The revenue report as of May 2, 2023 should have shown \$3,771 for grants received from the Butler County Community Foundation. Board discussed the LSB "Bank Cash Report" and the board would like a more detailed explanation of the receipt disbursement and balance ledgers. Some revenue categories need correcting. Motion by Patrick Derdzinski, second by Kathi Stuntz to approve the financial report and claims as presented. Roll call, all ayes. Motion carried.

Lyndsie Pitzenberger gave the Director's report. A grant was received for an Infinity Table. The Friends of the Library and Teen Board may also be contributing. A grant has been awarded from the American Library Association for a handicap door access to the Greene Library Meeting room. Winners will be officially announced in May.

Correspondence received from the Wamsley family for memorial flowers, from Dorothy Leavens for card and birthday gift, and Kirk and Bonnie Schmitt regarding their memorial donation for Ramona Schafer. Flowers and a memorial are also being provided by library board members and staff in memory of Ann Graven.

Visitor's Comments: No comments from Mayor Warren Van Dyke.

Unfinished Business: None

New Business: Motion by Jay Majewski, second by Kathi Stuntz to close the Greene Library on Mondays at 5 PM for the summer months. Roll call, all ayes. Motion carried. Motion by Kathi Stuntz, second by Andrea Ramker to have no library board meeting in July. Roll call, all ayes. Motion carried. The library is using Xpress Pay as an online donation platform where donors can use credit cards and other means to provide monetary donations. Planting flowers at the cemetery is Monday, May 22, 2023 beginning at 10:30 am. A tree is being donated to the library as requested by Lester and Dienna Schafer in memory of Ramona Schaffer. Motion by Andrea Ramker, second by Kathi Stuntz to accept this memorial tree and Patrick Derdzinski and Barbara Brunisma will determine where to plant tree. Roll call, all ayes. Motion carried. Payment of employee benefits for FY23/24 was discussed. The board requested clarity around how employee benefits will be paid and how the city's contribution will be disbursed in the upcoming year. Mayor Van Dyke indicated that the library will continue to receive funds monthly and employee benefits will be reimbursed to the library each month, as has been done in the past. He said that he would verify this with the City Clerk.

Financial Committee Report: None

Policy Review: The Greene Library Board of Trustees discussed library policies as indicated in the Greene Library policy manual. The policy reviewed was the "Confidentiality of Records" on pages 28-30. Motion by Andrea Ramker, second by Jay Majewski to approve the reviewed policy noting the only change was the legal counsel address. Roll call, all ayes. Motion carried.

Trustee Training involved a review of "State of America's Libraries 2023" report by the American Library Association.

Motion by to adjourn meeting at 6:00 pm. by Andrea Ramker, seconded by Jay Majewski. Roll call, all ayes. Meeting adjourned.

Signed:   
Patrick Derdzinski, Secretary